

Meeting

Date: Thursday, 9 June 2022
Time: 6.30 pm
Location: via Microsoft Teams

AGENDA

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| 1. | Welcome and Meeting Protocols |
| 2. | Feedback from Meeting of 3 March 2022 (Pages 3 - 16) (a) Consider Minute of the Meeting held on 3 March 2022. (Copy attached). (b) Consider Menti evaluation of the Meeting held on 3 March 2022. (Copy attached). |
| Service 1: Service & Partner updates and consultations | |
| 3. | Place Making (Pages 17 - 24) Consider progress report from Keith Dickinson, Chair of Place Making Working Group. (Copy attached.) |
| Section 2: Local Priorities | |
| 4. | Financial Inclusion Fund - Food Conversation (Pages 25 - 38) Update on activity and conversations taking place across Borders and in Berwickshire. (Copy attached.) |
| Section 3: Community Empowerment and Community Funding | |
| 5. | Overview of Community Funding Consider update from SBC Communities and Partnership Team. |
| 6. | Berwickshire Funding Table 2022-23 (Pages 39 - 40) Consider funding table from SBC Communities and Partnership Team. (Copy attached.) |
| 7. | Neighbourhood Support Fund (Pages 41 - 56) Berwickshire Assessment Panel to present funding recommendations for the following NSF applications: <ul style="list-style-type: none"> - Burnmouth Community Council - ReTweed International (Copy attached.) |

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|-------------------------|---|
| 8. | The National Lottery - community funding Consider update from Stewart Sanderson and Neal Bennison. |
| 9. | Participatory Budgeting Consider update from SBC Communities and Partnership Team. |
| Section 4: Other | |
| 10. | Additional Information document (Pages 57 - 64) (Copy attached.) |
| 11. | Next meeting of the Berwickshire Area Partnership Next meeting: 1 September 2022, agenda issued 18 August 2022. |
| 12. | Any Other Business |
| 13. | Meeting evaluation via Menti |

Please direct any enquiries to William Mohieddeen
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**SCOTTISH BORDERS COUNCIL
BERWICKSHIRE AREA PARTNERSHIP**

MINUTES of Meeting of the
BERWICKSHIRE AREA PARTNERSHIP
held via Microsoft Teams on Thursday, 3
March 2022 at 6.30 pm

Present:- SBC Councillors: J. A. Fullarton (Chairman), J. Greenwell, C. Hamilton, H. Laing, D. Moffat, and M. Rowley.

Other organisations attendees: Mr J. Brown (Swinton and Ladykirk CC), Ms. C. Booker (Duns Tennis Club), Mr K. Dickinson (Gavinton, Fogo & Polwarth CC), Mr A. Haddow, Mr R. Hamilton, Ms S. Hopewell (The Splash Project), Mr L. Inglis (Reston CC), Ms D. Mckinnon (Eat Sleep Ride), Mrs A. McNeill (Heart of Duns); Mr D. Morrison and Mr G. Yuill (Chirnside United Football Club); Mr D. Paterson (BHA), Mr D. Ramsay (Berwickshire Youth Project), Ms P. Rigby, Ms J. Sutton (Cockburnspath Community), Ms A. Turnbull.

In Attendance:- Locality Development Co-ordinator (G. Jardine), Community Engagement Officer (J. Purves), Portfolio Manager (J. Lamb), Project Manager (N. Sweeney), CLDS Youth Work Team Leader (N. Tait), Democratic Services Officer (W. Mohieddeen).

1. **WELCOME AND MEETING PROTOCOLS**

The Chairman welcomed everyone to the Meeting of the Berwickshire Area Partnership. The meeting was held via Microsoft Teams and the Chairman outlined how the meeting would be conducted and how those both in the meeting and watching via the Live Stream could take part.

2. **FEEDBACK AND EVALUATION OF MEETING OF 27 JANUARY**

Copies of the Minute of the Meeting held on 27 January had been circulated.

DECISION

AGREED to approve the Minute for signature by the Chairman.

3. **PLACE MAKING**

(a) Terms of Reference for approval

With reference to paragraph 5 of the Minute of 27 January 2022, there had been circulated copies of the proposed Terms of Reference of the Berwickshire Place Making Working Group. The objectives of the Working Group were to consider the principles of place planning and to develop an operational framework for oversight of activities in Berwickshire and to make recommendations to the Berwickshire Area Partnership as appropriate. Mr Dickinson presented the proposal and advised that the terms of reference covered the objectives, membership and scope of discussions. Members agreed the terms of reference.

DECISION

AGREED to approve the terms of reference for the Berwickshire Place Making Working Group.

(b) Working Group update

Ms Sweeney presented the working group update in place of James Lamb. Ms Sweeney had been working in position for three months and had been immersed in Place Making during that time. The delivery of Place Making workshops was part of

the remit of Ms Sweeney. Place Making workshops were to be facilitated by Planning Advice Scotland and invitations were ready to be sent for people to join. A QR code would be available for people to scan and receive updates in the work of Place Making. Ideas were being explored to engage young people in the Place Making process including use of the game Minecraft and photography competitions. Mr Tait suggested that youth learner workers in Eyemouth High School may help in engaging young people and that Ms Sweeney may attend their community partnership meetings. Councillor Rowley gave an example of a project where young people took control of the launch of a project so that the language and tone was in a manner relevant to them. Ms Sweeney explained that the project aimed to connect young people in different areas cognisant of the large area that the project would cover. The project aimed to streamline different work covered by Scottish Borders Council with partners covering areas such as land use, work, natural capital and funding streams. Ms Sweeney advised that young families tended to be time poor instead of not wanting to be engaged in projects such as Place Making and that engagement opportunities could be achieved through bulletins or a web page interface alongside opportunities such as watching a video stream.

DECISION
NOTED the update.

4. EQUALITIES AND DIVERSITY

Local Development Co-ordinator, Ms Jardine, presented the item and summarised work that had taken place in Scottish Borders Council that addressed equalities and diversity. The issue had been added to the agenda following feedback received from the January meeting of the Community Assistance Hub where concerns were raised by community partners on social welfare of some Berwickshire residents. It was acknowledged that issues that had arisen from the Covid-19 pandemic had a disproportionate impact on some communities. It was highlighted that there was an opportunity to address the representativeness of Area Partnership meetings with the beginning of the Place Making discussions. The Scottish Borders Council director-led Equalities and Diversity Forum had been re-established. As part of the forum, staff were assessing service delivery. Scottish Borders Council had eleven equality and diversity outcomes and a commitment for the Communities and Partnership team to report on progress on activities. Three outcomes were highlighted that were Scottish Borders Council services meeting the needs of, and being accessible to, all members of the community; everyone having the opportunity to participate in public life and the democratic process; and working with other agencies and partners to ensure there were fewer people living in poverty. In the Scottish Borders Council Plan for 2022-23, a priority outcome was for Scottish Borders Council to ensure the Council was effective, sustainable, responsive and aligned to the needs and priorities of communities. Ms Jardine highlighted the work of Berwickshire Association for Voluntary Service (Bavs) which had an open-door approach for community drop-in sessions throughout Berwickshire for people to discuss issues they were having. There were opportunities for Scottish Borders Council to work with Bavs to feed issues to the Berwickshire Area Partnership to address issues in communities. Ms Jardine advised that she would circulate information on an upcoming equality and diversity training day following the meeting. Other areas of work highlighted by Ms Jardine were to look at alternative way of engaging people beyond those that attend the Area Partnership and profiling funding going to communities.

DECISION
NOTED the update.

5. COMMUNITY ASSISTANCE HUB UPDATE

With reference to paragraph 9 of the Minute of 27 January 2022, CLDS Youth Service Work Team Leader, Mr Tait, presented an update on issues discussed at the Community Assistance Hub. Recent issues raised included people struggling for food and the cost of living (Bavs had considered holding an open meeting to form a plan for food security and

fuel poverty); the cost of compliance with new fire safety system regulations for housing; and Eyemouth Gateway to Good Health which had a lot of community members participate in various activities including orienteering, parkrun and outdoor cooking. Mr Paterson of Berwickshire Housing Association highlighted the issue of fuel poverty noting that people would soon feel the effects of rising prices. Mr Paterson informed attendees that much of Housing Association stock was older buildings that did not make the installation of community heating viable and that Place Making discussions may need to look at a sustainable route map to tackle fuel poverty. Ms Jardine advised that £100,000 was received from the financial inclusion fund with £60,000 going to Citizens' Advice Bureau and £40,000 to have gone to a support fund.

DECISION

NOTED the update.

6. FUNDING TABLE

The Locality Development Coordinator, Ms Jardine presented the funding table for grant funds available in Berwickshire. Ms Jardine advised that the Build Back a Better Borders Recovery Fund had four applications tabled at the meeting, which would oversubscribe the fund by £1,500. Eighteen applications had been assessed by the Berwickshire Community Fund panel which totalled £74,000 and would oversubscribe the fund by £35,000. Ms Jardine highlighted that £7,000 was available in the welfare grant which may be awarded before the financial year end.

DECISION

NOTED the update.

7. COMMUNITY FUND

- 7.1 There had been circulated copies of the recommendations of the Berwickshire Community Fund Assessment Panel that outlined the Panel's review of applications submitted to the Fund. The Funding Panel had held its third meeting on 17 February 2022 to review eighteen funding applications which totalled £75,000 with under £40,000 available within the Fund. The paper outlined the process the Panel undertook and the Panel members. The paper presented a summary of recommendations for organisations to be awarded funding and for changes to the guidance and notes and application forms for future cycles of the Community Fund.
- 7.2 Mr Dickinson, Chair of the Assessment Panel, presented the report and explained that the Panel wanted to demonstrate that the process had been fair, rigorous and consistent. Seven attendees of the Berwickshire Area Partnership were members of the Panel. Applications were initially blind marked individually by panel members and then submitted to the Locality Development Coordinator and the Community Engagement Officer. This process showed that there were consistent differences amongst the markers between applications though the scores were between each panellist. Discussion in the Panel meeting focussed on the applicants that were scored between the highest and lowest markers. All awards were agreed by consensus and endorsed by all panellists. Elected Members of Scottish Borders Council were in attendance and participated in discussions but did not take part in final decisions on recommendations.
- 7.3 Mr Dickinson highlighted the Panel's request for consent to make changes to the guidance notes and application forms. Panellists felt that many applications need not have been as long as they were. One applicant had submitted an application 150 pages long. The Panel felt that a new starting question should be added for a 50-word summary of what the project would achieve and how much it would cost. The Panel also felt that the questions should be more closely matched to the funding criteria. Mr Dickinson stressed that the Panel was not suggesting changes to the funding criteria.
- 7.4 The applications to the Community Fund were considered:

- Berwickshire Youth Piping
- Abundant Borders
- Horse Time (Resilience Workshop)
- Survivors Unite
- Birgham Community Trust
- Eyemouth Parish Church
- Gordon Village Hall
- Duns Tennis Club
- Borders Talking Newspaper
- Berwickshire Marine Reserve
- Horse Time (Individual Therapy)
- Connect Berwickshire Youth
- Eyemouth and District Community Trust
- Sea the Change
- Eat Sleep Ride
- Reston Concert Band
- A Heart for Duns
- Live Learn Earn

7.5 Mr Dickinson summarised the decisions made by the Assessment Panel which attendees discussed. The Locality Development Coordinator explained that the two Horse Time applications were accepted with the caveat that the Resilience Workshop would be funded after receiving an evaluation of phase one of the Individual Therapy project.

7.6 The Assessment Panel's recommendations, which were detailed in Appendix 2 to the report, were as follows:

(a) Berwickshire Youth Piping

It was agreed to recommend that Berwickshire Area Partnership award a grant of £5,000.

(b) Berwickshire Marine Reserve

It was agreed to recommend that Berwickshire Area Partnership award a grant of £4,990.05

(c) Abundant Borders

It was agreed to recommend that Berwickshire Area Partnership award a grant of £2,448.

(d) Connect Berwickshire Youth

It was agreed to recommend that Berwickshire Area Partnership award a grant of £2,000 to contribute towards salary costs.

(e) Horse Time (Individual Therapy)

It was agreed to recommend that Berwickshire Area Partnership award a grant of £4,500

(f) Horse Time (Resilience Workshop)

It was agreed to recommend that Berwickshire Area Partnership award a grant of £4,500 on the condition that further information on project delivery and participant numbers is received and that the impact of two month's delivery of Horse Time's Individual Therapy programme be submitted to SBC before the Resilience Workshop grant is released.

(g) Survivors Unite

It was agreed to recommend that Berwickshire Area Partnership not award funding to Survivors Unite. The panel felt the Community Fund is not the most appropriate fund for this project.

(h) Eyemouth and District Community Trust

It was agreed to recommend that Berwickshire Area Partnership not award funding to EDCT. The panel recommend EDCT seek support from BAVS for the development of future funding applications.

(i) Birgham Community Trust

It was agreed to recommend that Berwickshire Area Partnership not award funding to Birgham Community Trust. The panel recommends that the Trust approach the

Federation of Village Halls.

(j) Sea the Change

It was agreed to recommend that Berwickshire Area Partnership not award funding to Sea the Change.

(k) Eyemouth Parish Church

It was agreed to recommend that Berwickshire Area Partnership not award funding to Eyemouth Parish Church.

(l) Eat Sleep Ride

It was agreed to recommend that Berwickshire Area Partnership not award funding to Eat Sleep Ride.

(m) Gordon Village Hall

It was agreed to recommend that Berwickshire Area Partnership not award funding to Gordon Village Hall. The panel recommends that Gordon Village Hall approach the Federation of Village Halls.

(n) Reston Concert Band

It was agreed to recommend that Berwickshire Area Partnership award a grant of £2072.74.

(o) Duns Tennis Club

It was agreed to recommend that Berwickshire Area Partnership award a grant of £2,000.

(p) A Heart for Duns

It was agreed to recommend that Berwickshire Area Partnership award a grant of £5,000.

(q) Borders Talking Newspaper

It was agreed to recommend that Berwickshire Area Partnership award a grant of £4,857.

(r) Live Learn Earn

It was agreed to recommend that Berwickshire Area Partnership not award funding to Live Learn Earn.

DECISION

AGREED to:

(a) Approve the recommendations of the Assessment Panel, as detailed above and in Appendix 2 of the report; and,

(b) Allow the Assessment Panel to make minor amendments to the application form and guidance notes prior to the opening of the next round of applications.

8. BUILD BACK A BETTER BORDERS RECOVERY FUND

8.1 Copies of the summary of applications to the Build Back a Better Borders Recovery Fund had been circulated which outlined the grant applications and value of each project. The Locality Development Coordinator explained that the total of each grant application made the Fund oversubscribed by £1,500. The Chair welcomed Danielle Mckinnon (Eat Sleep Ride), Cath Booker (Duns Tennis Club), Duncan Morrison and Gavin Yuill (Chirside United Football Club) and Susie Hopewell (Eyemouth and District Community Trust) to the meeting.

8.2 The Community Engagement Officer, Mr Purves, presented the summary of applications received.

(a) Eat Sleep Ride

An application had been received for £15,000 to help cover the costs of running two new projects focusing on health and wellbeing, social isolation and the environment to support people in their recovery from the pandemic. Weekly group sessions, of 10 hours per week over a 6 month period, would be delivered in a workshop format engaging with 25 young people; and one-to-one sessions would be delivered over an 8 week block with 15 primary school aged children and 6 young people. The funding would be used for project costs including staffing, workshop facilitator fees, venue hire, horse hire and equipment. The application was assessed as medium, noting that Eat Sleep Ride aimed to work with young people and families, from disadvantaged communities who were in need of support and who have been impacted negatively by the pandemic. The Chairman asked Ms Mckinnon whether the project would accept a reduction of £1,506.60 in their application which was accepted by the applicant.

DECISION

AGREED to award Eat Sleep Ride the sum of £13,493.40, subject to the following conditions:

- (i) Scottish Government coronavirus (COVID-19) guidance must be adhered to with a protocol for safe participation in the programme and use of resources developed;**
- (ii) and all participants agreeing to adhere to this protocol.**

(b) Duns Tennis Club

An application had been received for £3,000 to cover the cost of treating the Club's three all-weather courts so that they remained safely playable. Duns Tennis Club intended to improve the condition of the courts by treatment and repainting which would help maintain the courts until a proposed total resurfacing took place in 5 years' time. The application was assessed as medium noting that the Club would be able to organise 'have a go' sessions after the surface had been upgraded.

DECISION

AGREED to award Duns Tennis Club the sum of £3,000, subject to the following condition, that the applicant must follow Scottish Government Covid-19 guidance.

(c) Chirnside United Football Club

An application had been received for £5,000 to obtain a Building Warrant in pursuit of their proposal to build a new pavilion for the football club to accommodate changing facilities, a social hall and new practice grounds. The application was assessed as high noting that the funding of a Building Warrant would enable the project to then move on to the next step and apply to funders to start the build by the target date of November 2022.

DECISION

AGREED to award Chirnside United Football Club the sum of £5,000, subject to the following conditions:

- (i) Scottish Government coronavirus (Covid-19) guidance must be adhered to.**

(b) Eyemouth and District Community Trust – The Splash Project

An application had been received for £11,340 to fund three months of the Community Development Manager's salary at 35 hours per week and three months of the Project Worker's salary at 25 hours per week to deliver the Splash Project.

The application was assessed as medium noting the community was at the centre of the Splash Project's work, they had a successful history of delivery within the community and the proposed activity would be accessible to all and free of charge.

DECISION

AGREED to award Eyemouth and District Community Trust – The Splash Project the sum of £11,340, subject to the following conditions:

- (i) The applicant must follow Scottish Government Covid-19 guidance; and,**
- (ii) All staff costs must support the Living Wage.**

9. NEXT MEETING OF THE BERWICKSHIRE AREA PARTNERSHIP

It was noted that the next meeting of the Berwickshire Area Partnership was 9 June 2022 and the agenda would be issued on 26 May 2022.

10. ANY OTHER BUSINESS

Councillor Rowley gave thanks to the Chairman, Councillor Fullarton, for his chairmanship of the Berwickshire Area Partnership.

11. MEETING EVALUATION VIA MENTI

Attendees concluded the meeting with submission of meeting evaluations using the software Menti.

The meeting concluded at 8.40 pm.

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Berwickshire Area Partnership Evaluation

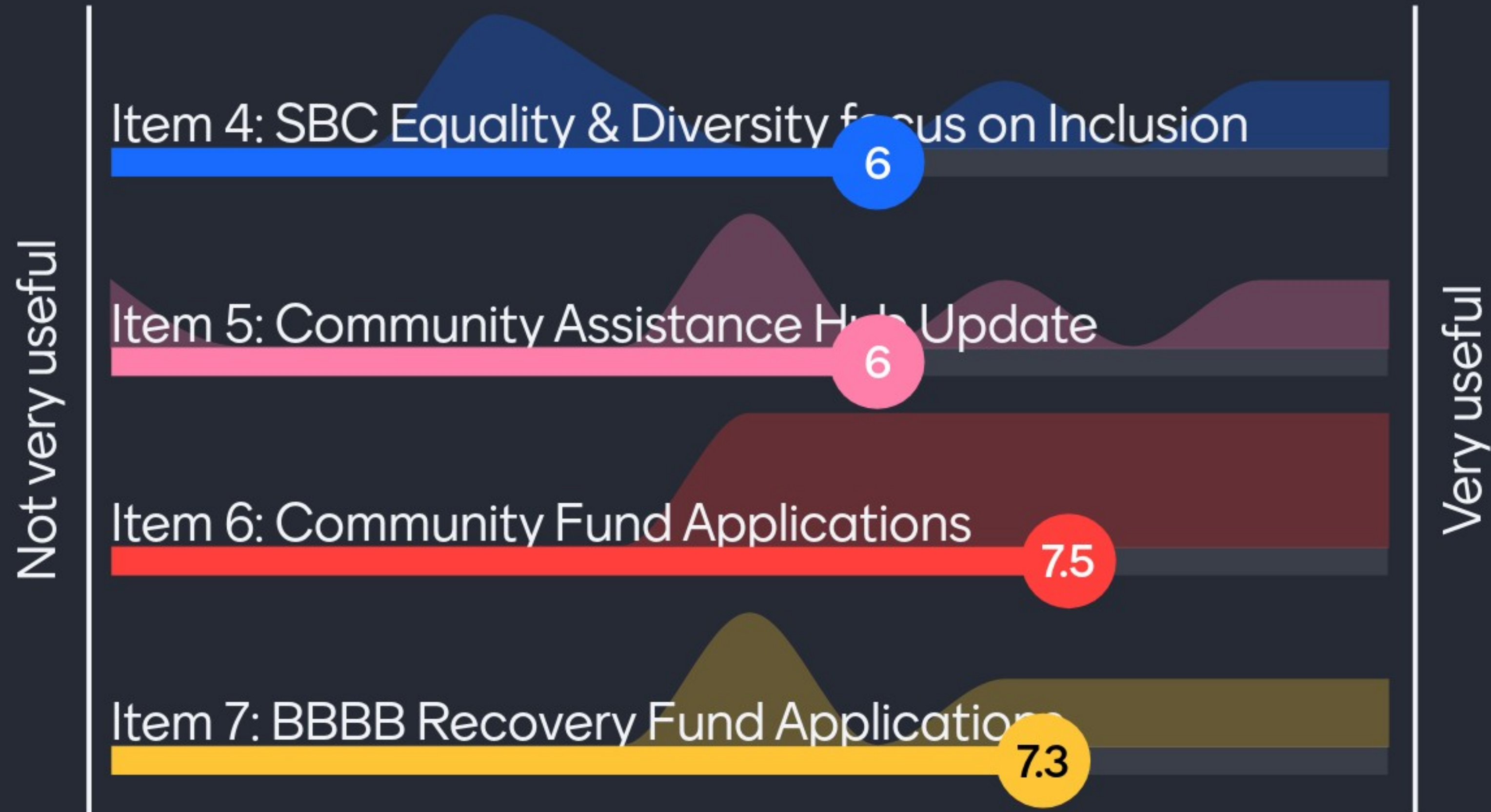


6

Please use the sliders below to choose whether you agree or disagree with the following statements



Please use the sliders below to show how useful you found the following



Would you like to attend a further meeting on Place Making?



0%
No

Which topics would you like to see covered at future Area Partnership meetings?

Sustainability / climate change

How private sector can contribute to place making and connect with DYW Borders

How the business sector can contribute to place making and how the work can connect with DYW borders

Do you have any further questions or comments?

None

**BERWICKSHIRE AREA PARTNERSHIP – 9 JUNE 2022
PLACE MAKING WORKING GROUP**

Progress Report

1. Introduction

This paper:

1. Describes the formation of the Berwickshire Area Partnership (BAP) Place Making Working Group (PMWG)
2. Summarises initial discussions related to communication and terminology.
3. Discusses the issue of prioritising community support and proposes a model for identifying and supporting all interested communities in Berwickshire
4. Indicates some of the next steps

2. Recruitment of the Working Group

To help strengthen the role of the BAP as a key community engagement platform, and to promote community consultation and involvement in Place Making, BAP proposed the creation of a PMWG. The Terms of Reference for the PMWG were agreed at the BAP meeting held on 3rd March 2022. Subsequently invitations to join the WG were publicised widely through SBC communities contact lists, websites, and social media. Eight individuals came forward to join the group and, together with four SBC officers, met for the first time on 30th March 2022. Since then, there have been a further two meetings. Membership of the Working Group is set out in Appendix 1. The majority of the PMWG also attended a workshop on the 7th April.

As the PMWG was formed in the run up to the SBC elections it was not possible to include Councillors in the membership. BAP is now asked to nominate 2/3 councillors to join the PMWG for future meetings as per the original Terms of Reference agreed at the March BAP.

We recognise the importance of hearing the voices of as wide a cross section of our communities as possible and so we are making further efforts to supplement the current membership – in particular, how we involve younger people.

3. What is Place Making

Crucial to engaging with our communities is our ability to clearly articulate what “Place Making” means to us. We need a shared understanding of place making and place making terminology. Some of our initial discussions related to definitions. For example, what is the difference between Place Making and Place Planning? The advantage of the term Place Making is that “Making” describes a

process which should engage a community in the broad sense. In doing so it will create a legacy of community involvement. Some would argue that Place Planning implies the development of a free-standing document which might gather dust in a drawer and lack sufficient ownership to be implemented.

Following our discussions, we have attempted to develop a plain English explanation of what Place Making is and why it is so important (see Appendix 2) However, recognising the need for clear communications with many of those we wish to engage with, we are also working on a simple and more visual message to encourage participation.

We have also considered, refined and developed the joint principles proposed in the earlier SBC papers. A copy of our draft Place Making Principles is set out in Appendix 3.

4. Prioritising Communities – an alternative model

The Working Group were initially asked to develop the methodology for determining which communities should receive place making priority. The communities across Berwickshire differ greatly, with towns, villages, and rural communities all seemingly competing. The PMWG quickly recognised that any prioritisation scheme was likely to create unhelpful tension. The very process of making judgements in favour of one community over another, will create a divisive rather than collaborative environment within Berwickshire.

In the PMWG we discussed 'why is there a need to prioritise'? Some suggest that it is necessary in order to focus scarce resources. What are these resources? If "resources" are the support that is being provided by SBC what exactly is to be provided to communities? Is that what they need? What happens if you are a community that isn't initially identified? If any community wishes to create a plan, why would we wish to hold them back rather than support them? Would the prioritisation model create a culture that suggests communities cannot do this themselves, thereby undermining the concept of plans being truly community led and bottom up?

Having considered these questions, we wish to challenge the prioritisation model. We suggest an alternative "opt in" model for Berwickshire. As a first step, we have contacted communities, development trusts and community trusts from across Berwickshire seeking expressions of interest in becoming involved in Place Making activity. Next we propose to:

1. welcome all communities interested in working on their own or in collaboration with others on an individual plan
2. turn away no one – the process must be inclusive
3. identify potential leaders / champions who will form a group dedicated to the development of each proposed plan.
4. help develop a peer support network of leaders / champions
5. recognise the capacity and skills pressure on volunteers undertaking Place Making and therefore

6. concentrate whatever resource is available on the group of leaders / champions, by providing mentoring, support and capacity building opportunities.
7. identify community planning partners, who have a statutory responsibility, and seek their commitment to provide support for Place Making.
8. Identify other organisations with expertise in Place Making such as Scottish Community Development Centre and, if resources allow, access their support in developing the skills of the leaders/champions.

5. Next Steps

Guidance for the Development of Place Plans

In order that future Place Plans have a measure of consistency and fit within a framework of Development Plans, Locality Plans and South of Scotland Economic Development Plans we believe it important to provide community planning leaders with the necessary frameworks and planning tools.

We seek agreement from the BAP to the proposed approach and will continue to work with SBC officers and others to identify resources and analyse the responses to the initial communication, which seeks to gauge initial interest and activity.

6. Recommendations

BAP is asked to:

1. Note the progress of the Working Group
2. Nominate 2/3 Councillors to join the Working Group
3. Feedback on both the draft Place Making Definition and Principles set out in Appendices 2 and 3
4. Endorse the opt-in approach set out in section 4 above
5. Note the next steps set out in 5 above.

K W Dickinson
Chair
Place Making Working Group
Berwickshire Area Partnership

Berwickshire Area Partnership Place Making Working Group Membership

Keith Dickinson – Gavinton, Fogo & Polwarth CC (Chair)

Juliana Amaral - BAVS

Lindsay Wood - A Heart for Duns

Alison Campbell - Coldstream CC

Anne McNeil - A Heart for Duns

Andrew Mitchell - Duns CC

Alice Fisher – Sea the Change

BAP Place Making Working Group Place Making – Draft Definition

What is Place Making?

Place Making is about everyone in a community – people of all ages and interests who live there, work or visit there, local businesses, voluntary organisations and public service providers – working together to determine what matters to them and their communities and to plan and to explore what is good and what needs to change.

There are at least 4 key points about Place Making:

- **Communities are in the driving seat!** – It is a grass roots movement led by, driven by and for the people – and recognises that communities are the local experts.
- **It's about working together** – It involves **everyone** who lives, works, visits, and provides services in a community.
- **It provides a solid foundation** – It builds on what really matters to people forming a strong basis for all plans and applications for funding.
- **It's an ongoing conversation** –and plans are reviewed and renewed on a regular basis.

Why is Place Making Important?

Place making looks at a community as a whole and recognises that local people have the expertise, knowledge and understanding of what is important and what needs to be done. It involves improving people's lives by:

- a. improving safety and security and protecting the most vulnerable
- b. improve people's health and wellbeing
- c. tackling disadvantage and social isolation
- d. build pride and a sense of belonging to the place we live and work in
- e. create stronger, more interconnected and inclusive communities
- f. support local economic growth, regeneration, job creation, learning and training
- g. attract investment and funding
- h. raising levels of ambition and achievement
- i. increase cultural activity

It is about genuine community planning – local place plans, feeding up into locality plans which, in turn, inform the Borders-wide community plan. This bottom-up approach can build trust and ownership of plans and, over time, help to align services with community needs and priorities.

For this reason, Place Making is also an increasing part of both UK and Scottish Government policy, legislating and funding offering unprecedented opportunities for communities to access funds, and shape local services and public spaces.

BAP Place making Working Group Draft Place Making Principles

Purpose

These high-level principles are all about identifying how we want to work together to progress Place Making in Berwickshire. They are aimed at everyone who will be involved in place making – community members and groups, third sector organisations, businesses and public service providers.

They inform the development of our place making approach and arrangements – including, the development of a memorandum of understanding for the Berwickshire Area Partnership in its role in facilitating Place Making in the communities across the locality.

Our approach to Place Making should be:

1. **Inclusive.** Place Making should include everyone – not just the loudest voices. Place Planning projects must be able to evidence inclusive engagement with, and support from, all those who have a stake in a Place. Clear, open and regular communication between all involved is vital, along with the inclusion of seldom heard voices.
2. **Holistic.** Place Making should cover all aspects of life in our communities – ideally based around the themes of the national Place Standard tool.
3. **Community-Led.** Place Making should be Community-led and community-driven
4. **Collaborative.** Place Making, and the development and delivery of plans and activity, should be a collaborative endeavour –not just within communities, but with public service providers and, where appropriate, between other local communities (e.g. between towns and surrounding villages). A collaborative approach requires building trust and mutual respect and a change in culture and mind sets of, not only public service providers, but of all who are involved in Place Making
5. **Informed.** Place Planning should be informed by relevant published data (health, population, social and economic disadvantage, environmental etc.) which can support and confirm locally determined needs, wishes and priorities. Public service providers should share and facilitate access to such information across communities.
6. **Communities, themselves, should determine the physical boundaries for their plan.** Locality Plans should, wherever possible, be based on Community Council boundaries – or combination of Community Council boundaries or recognised communities within those combined boundaries.
7. **Focussed on improving people’s lives.** The focus of place making, place plans and activities should be on improving local people’s lives and should recognise the contribution of young people in shaping the future of their communities.
8. **A foundation for planning Services in Berwickshire and the Borders.** Community-led Place Plans should form a foundation for, and build a grass-roots approach to, the development of the Berwickshire Locality Plan, Statutory Plans such as the Community Plan and Local Development Plan and the Strategies and Service Plans of local public service providers and other members of the Berwickshire Area Partnership.
9. **Mindful of the national net zero targets** and how communities and community-led projects can help achieve these.
10. **Effectively Resourced.** All partners, including communities and community groups, should collectively seek to optimise current and potential capacity, capability and funding to resource place making effectively.

Message to Communities in Berwickshire

Expressions of interest in becoming involved in Place Making activity

The [Berwickshire Area Partnership](#) has set up a Working Group (WG) to make recommendations on the way forward regarding Place Making in Berwickshire. We have summarised below what Place Making is, why we think it is important and who is involved.

A key question for the WG relates to the number of communities, or groups of communities, that currently have plans, are in the process of producing plans or would like to create their own Place Plan. We would therefore like to hear your initial views. We have asked some specific questions at the end of this email. **Please add your comments under each question and email them back to us at CommunityEngagement@scotborders.gov.uk by Tuesday 31st May.**

At this initial stage an indication of your preliminary thoughts is probably more important than a detailed, formally agreed response. We plan to use replies to this email to gauge broad interest and help us develop a support model to take Place making in Berwickshire to the next stage.

What is place making?

Place making is a community focussed, bottom up, planning system. It recognises and builds on a community's uniqueness, aspirations, and potential to create public spaces, places, events and activities that promote people's health, happiness and wellbeing.

Why is place making important?

By engaging with and listening to our community, we can help to

- tackle disadvantage and social isolation
- raise levels of ambition and achievement
- support local economic growth, regeneration, job creation, learning and training
- create stronger, more interconnected and inclusive communities
- improve people's health and wellbeing
- increase cultural activity
- build pride and a sense of belonging to the place we live and work in
- attract investment and funding

Who is involved in place making?

Everyone in the community. We want to ensure that this is not a top-down approach, imposed on our community by local and central government so it needs to involve everyone.

We believe developing Place Plans will show that we:

- are able and keen to work together as a community
- can look to the future with strong local insight
- are able to identify what needs to be improved
- have clear, creative, sustainable plans for the future
- understand how we will achieve change and deliver the plan

To do all of this we need to engage with all age groups and sectors of the community such as schools, businesses, statutory services, representatives of community groups and clubs, Community Councils and Trusts but most of all we need to hear from individuals living and working in the area.

The Berwickshire Area Partnership will act as co-ordinators and link to Local Government and South of Scotland Enterprise. So please give us your views on as many questions as possible.

Kind regards

Keith

K W Dickinson
Chair
Place Making Working Group
Berwickshire Area Partnership

Some questions:

- 1. Name of Group**
- 2. Contact email address**
- 3. Does your community currently have a town/village plan?**
- 4. Are you in the process of developing a town/village plan?**
- 5. Are you interested in creating a specific plan for your community or as part of a wider initiative?**
- 6. Where do you consider is your 'place' or 'community'?**
- 7. Who are the key people and organisations you need to engage with?**
Please list as many as you can.
- 8. What do you see as unique and valuable in your community?**
- 9. What makes you proud to live here?**
- 10. What are the negatives of living here?**
- 11. List some of the things you think would make this a better place to live and work**
 - a. Short term - quick wins**
 - b. Medium term projects**
 - c. Longer term plans**

Low and Slow Pilot

*A Holistic Approach to Addressing
Food and Fuel Poverty in the
Scottish Borders*

*The Food Conversation 13th May 2022
Ruth Dickinson Changeworks
Caroline Hamilton JHIT NHS Borders*

Low and Slow Update No 3

May 2022

- To increase understanding about Low and Slow Pilot Project
- Holistic Approach (value to everyone)
- Partnership Approach Planning
- Partnership Delivery Sites
- Future plans 2022-23



Pilot Partners

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The Food Conversation

Changeworks and NHS Borders JHIT

Development of small working group:

- Planning
- Delivery
- Setting Outcomes
- Evaluation
- Going Forward

- Knowledge
- Policy
- Peer learning and relationships developing
- Consulting with others
- Testing out ideas and gaining views



Pilot Pioneers (Participants)

Participants became known as Pilot Pioneers

Pilot Pioneers Information


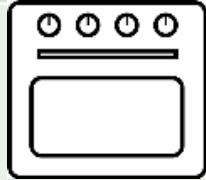
*an agreement to take part in telephone call with
Changeworks*

GDPR



- Affordable Warmth Service
Telephone interview with choice of home visit
- Energy Saving Week drop in Event at Burnfoot Community Futures (BCF)
- Visits to Newcastleton and BCF *to talk about energy usage and savings*
- *Funding opportunities*

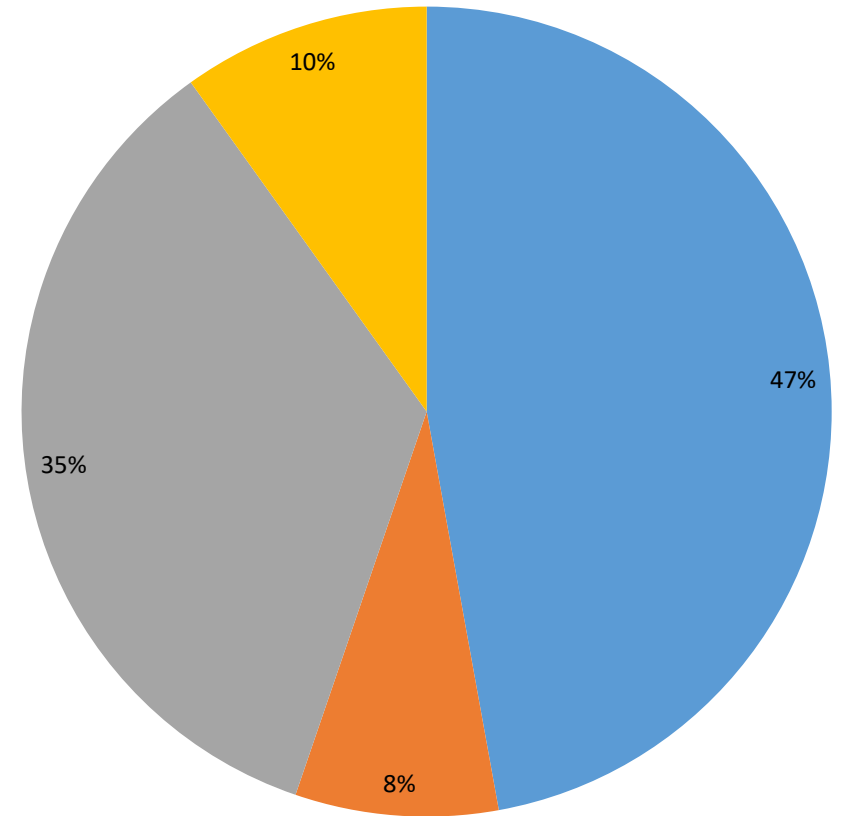
Electricity cost per hour (Approx.)

| | December 2021 | April 2022 |
|--|---------------|--------------|
|  | 3p per hour | 5p Per hour |
|  | 44p per hour | 75p per hour |

The rising cost of fuel from October 2021 average cost per kilowatt hour (kwh) on a standard tariff for electricity was 20p per kwh. This rose to 34p per kwh in April 2022.

Recipes and Costings

- Development
- Average cost per serving: 60p
- Average cost saving per recipe: 95% (£5)



■ Donation ■ Landfill Prevention ■ Bought ■ Cost to Participant



Recipe Feedback

Chilli Con Carne and Rice

Easy to follow
Had all
ingredients

Looked good
tasted good

Score 8

Recommend
adjust spice
level to liking,
would add more
stock less water

Saved time, able to
get work done, kids
enjoyed helping



Bean and Veggie Chilli

Easy to follow
had all the
ingredients

Looked ok
tasted ok

Score 5

? Recommend
left out courgette
and mushroom

Saved time

Data Collection

Families had 1-4 children

4 families are single parents

Our Families

Children aged from 2- 14yrs

Mums do most of cooking

7 families receiving benefits

6 families are interested in getting help with budgeting

Budgets & Benefits

Half the families unsure if receiving correct benefits

Benefit check offer



Data Collection

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Home Cooking

2 families don't have a cool
Half eat at least 1 meal together at the table
Meal plans vital to ensure you have something to eat: most try to plan
Half enjoy cooking
Most have time to prepare food

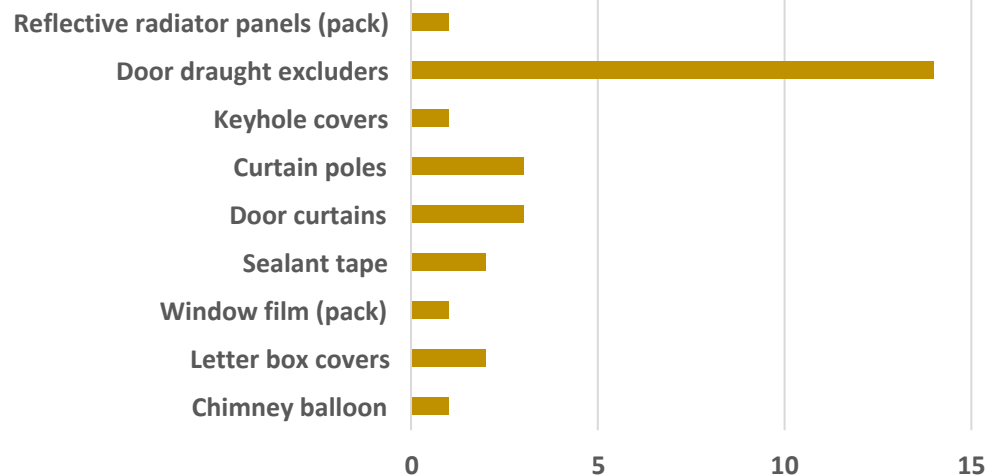


Food Sources

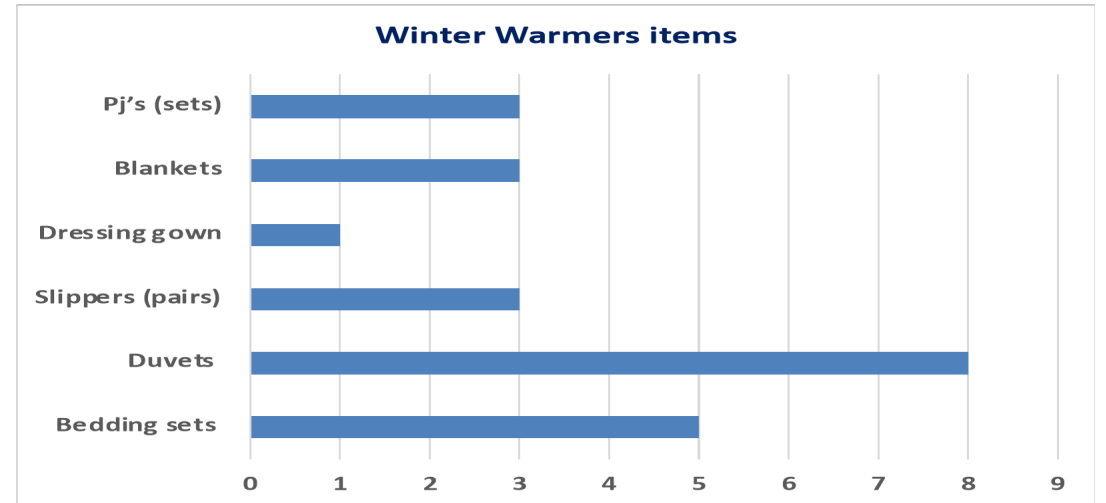
63% Aldi
33% Morrison's
25% Icelar
55% had not heard of BCF (landfill prevention)
Public transport is essential to do food shopping
Usage is varied

Teviot Liddesdale Welfare Fund Awarded to Burnfoot Community Futures Winter Warmer Packs

Draught Excluder items



Winter Warmers items



The Community Welfare money enabled 11 families to be warmer in their homes with an average spend of £75.21 per household



Pilot Partners



Closing Comments

“Everyone’s knowledge and skills were essential for working in partnership to deliver this successful pilot project”

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Thank you for listening

- Future
- Next steps discussion



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Berwickshire Funding 2022/23

09 June 2022

| Neighbourhood Support Fund 2022/2023 | |
|--|--------------------|
| | £ |
| Opening balance as of 01/04/2022 | £ 86,612.87 |
| Underspend from Community Fund 2021/22 | £ 2,620.21 |
| Local Festival Grant Underspend 2021/22 | £ 5,454.11 |
| Ring-fenced funding Community Fund Horse Time grant 2021/22 | £ 4,500.00 |
| Total available | £ 99,187.19 |
| Less: | |
| Community Fund applications awarded since 01/04/2022 | £ - |
| Community Fund applications that are assessed and await decision | £ 5,964.00 |
| Sub-total | £ 5,964.00 |
| Funds remaining if assessed applications are successful | £ 93,223.19 |

| Build Back a Better Borders Recovery Fund | |
|---|-------------|
| | £ |
| Opening balance as of 01/06/21 | £ 87,783.00 |
| Remaining balance | £ 810.00 |

| | |
|---|--------------------|
| Neighbourhood Support Fund still to be assessed | £ 14,000.00 |
| Potential Overall Position | £ 79,223.19 |

| Summary of all applications | | | | | | |
|-----------------------------|------------|----------------------------|-----------------------------|-----------|--|----------------|
| No. | Date | Fund | Organisation Name | Amount | Project | Status |
| 1 | 06.04.2022 | Neighbourhood Support Fund | Burnmouth Community Council | £1,064.00 | Purchase of two gazebos and BBQ | Assessed |
| 2 | 14.04.2022 | Enhancement Fund | Ayton Heritage SCIO | £2,000.00 | Preservation of Ayton auld kirk | To be assessed |
| 3 | 14.04.2022 | Enhancement Fund | Duns Players | £1,500.00 | Production costs for Jim Clark musical | To be assessed |
| 4 | 25.04.2022 | Neighbourhood Support Fund | Re-Tweed | £4,900.00 | website and marketing costs | Assessed |
| 5 | 06.05.2022 | Neighbourhood Support Fund | BAVS | £4,500.00 | Berwickshire Alliance running costs | To be assessed |
| 6 | 13.05.2022 | Neighbourhood Support Fund | Sea the Change | £5,000.00 | Big Green Week running costs | To be assessed |
| 7 | 19.05.2022 | Neighbourhood Support Fund | Border Links Ltd | £4,500.00 | Project running costs | To be assessed |

| Other sources of grant funding - Berwickshire | | | |
|---|-------------|---------|-------------|
| Grant Type | Available | Awarded | Remaining |
| Local Festival Grants | £ 14,060.00 | | £ 14,060.00 |
| Annual Support Grants (Community Councils) | £ 15,570.00 | | £ 15,570.00 |
| SBC Small Schemes | £ 96,400.00 | | £ 96,400.00 |
| Common Good - Coldstream & Duns | £ - | | £ - |
| SBC Enhancement Grant | £ 2,082.49 | | £ 2,082.49 |
| SBC Welfare Grant | £ 10,203.76 | | £ 10,203.76 |

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Report of Neighbourhood Support Fund Assessment Panel Meeting on Thursday 9th June 2022

Introduction

This paper outlines the recent work undertaken by the Assessment Panel for the Berwickshire Area Partnership, Neighbourhood Support Fund (previously known as SBC's Community Fund). It gives a brief description of various activities and a review of recent applications. It goes on to make recommendations for consideration by the BAP.

Berwickshire Neighbourhood Support Fund 2022/23

Berwickshire Area Partnership, Neighbourhood Support Fund, Assessment Panel (NSF AP) met for the first full meeting of the financial year, between 1-2pm on Monday 9th May 2022. This was the first meeting since a change of fund name and an increase in funds available. The table below indicates how several individual funds have been drawn together into the Neighbourhood Support Fund for 2022/2023.

| | |
|---|-------------------|
| Neighbourhood Support Fund 2022/23 | £86,612.21 |
| Community Fund 2021/22 carry forward | £2,620.21 |
| Local Festival Grants 2021/22 carry forward | £5,454.11 |
| Ring-fenced Horse Time 2021/22 funding | £4,500 |
| Total Neighbourhood Support Fund 2022/23 | £99,187.19 |

Changes in the Application Form

At the last meeting of the BAP, it was agreed that the AP should make some minor changes to the application form to simplify it and streamline the assessment of submissions.

Specifically, we:

- requested a 50-word summary of what the project aims to achieve and how much it will cost
- added word limits to some sections and
- reworded some questions in order that they more closely correspond to the guidance notes and marking schedule used by the assessment panel

It was not possible to introduce an on-line version of the form, but we created a downloadable version of the modified application form which people accessed through the SBC website. This change seems to have been successful.

Additional Panel Members

A further member of the Assessment Panel recently stood down, following his election to Council. This leaves a current membership of four Assessment Panel members and four vacancies on the panel. The number of members required for the panel to be quorate when assessing applications is 4 members. In view of the need for four voting members for the

panel to be quorate, there is an urgent need to recruit additional members and attain a full complement of panel members. We continue to seek to appoint further members to the panel and anyone interested in joining the panel should contact Gillian Jardine GJardine@scotborders.gov.uk or James Purves JPurves@scotborders.gov.uk for further information.

Annual Review of Panel Operation

As described above we reviewed the operation of the Assessment Panel prior to the last meeting of the BAP. This led to changes in the application form. Since then we have had a further discussion related to the benefits to be gained if the Assessment Panel had full delegated powers.

At its meeting on 4th March 2021 the BAP agreed to the following recommendation: “We recommend the creation of a sub-subcommittee of the BAP with full delegated powers to undertake the assessment of applications and subsequently make awards.” At the SBC meeting on 25th March 2021, it was agreed that Assessment Panels could be introduced, but with limited powers which would be reviewed after one year.

All the funding recommendations made by the Assessment Panel to date have been agreed by the BAP. The process of reaching our decisions is now understood and accepted as fair, consistent, robust and transparent. Unfortunately, because the current arrangements require us to make recommendations to a BAP meeting, the communication to applicants, of subsequent awards, is being delayed significantly. We would therefore like to uncouple the work of the Assessment Panel and the BAP.

We recognise that under the Scheme of Delegation this request needs to be considered by Council rather than the BAP. We do however ask the BAP to consider and support a recommendation to Council that the panel receives full delegated powers. We would still report our decision to the BAP and our processes would be open to the scrutiny of the BAP and periodic modification as appropriate.

We therefore propose that:

1. It is agreed by BAP that a recommendation is made by BAP Elected Members to Council that the Neighbourhood Support Fund – Assessment Panel receives full delegated powers to make and communicate its decisions to applicants.
2. We move to a process of three, equally spaced, funding rounds each year, with the prospect of applicants receiving a decision within four weeks of the closing date for applications.

Assessment of Applications

The minutes of the meeting can be seen in Appendix 1 below, but to summarise:

- The Assessment Panel members involved were Keith Dickinson (Chair), Anne McNeil, Andrew Mitchell and Rachel Parker (voting members)
- As a result of the proximity of SBC elections only one councillor, John Greenwell, was able to attend the meeting.
- Recognising the need for transparency, panel members made declarations of interest where appropriate.
- Prior to the meeting SBC officers checked that applications complied with the published Eligibility Criteria.
- We blind marked all applications, according to the published criteria and SBC officers tabulated and circulated all marks prior to our meeting.
- There was a strong measure of agreement on both applications, so we moved relatively smoothly to a consensus and agreement on our recommendations.
- As a result of a declarations of interest, the panel was not quorate during the discussion of the ReTweed application. Nevertheless, a recommendation has been made.

A brief description of the applications considered and some individual feedback from our deliberations, can be found in **Appendix 1** below.

Summary of Recommendations

- 1. It is recommended that BAP approve the awards detailed in Appendix 1**
- 2. It is recommended that BAP approve the recommendation that the Neighbourhood Support Fund – Assessment Panel receives full delegated powers to make and communicate its decisions to applicants.**
- 3. It is recommended that BAP approve the recommendation for three, equally spaced funding rounds each year.**

APPENDIX 1

SCOTTISH BORDERS COUNCIL BERWICKSHIRE COMMUNITY FUND ASSESSMENT PANEL

MINUTES of Meeting of
BERWICKSHIRE COMMUNITY
FUND ASSESSMENT PANEL held via
Microsoft Teams on Monday 9th May
at 1:00pm

Present:- K Dickinson (Chair), A McNeil, A Mitchell, R Parker,
Councillors J Greenwell

In Attendance:- Community Co-ordinator G Jardine and Community
Engagement Officer James Purves

1. WELCOME

The Chair welcomed everyone to the first meeting of the Berwickshire Neighbourhood Support Fund 2022/23. It was noted that J Anderson would not participate in today's meeting due to his election to Council last week.

2. UPDATE ON DECISIONS MADE AT MARCH BERWICKSHIRE AREA PARTNERSHIP (BAP)

Horse Time requested clarification on whether the funding awarded for the Individual Therapy project is to be spent within two months or whether the two month timescale is only in relation to the requested evaluation. SBC has confirmed with Horse Time that the request is for an interim evaluation of the first two months delivery of Individual Therapy and that funding does not need to be spent within this timescale. The panel requests that the interim evaluation be shared with assessment panel for members for discussion and agreement of next steps in relation to Horse Time's second funded project, the Resilience workshop. This review can be carried out by email and a meeting is not required.

3. ASSESSMENT PANEL REVIEW

Following agreement at the March BAP of a revised funding application form, the panel considered further recommendations they would like to make to the BAP. The panel agreed they will present the recommendations that were first put forward to the BAP at their meeting of July 2021 but which weren't supported by Council. The panel will ask the BAP to support these recommendations being put to Council once again. Proposals will also include having three or four rounds of funding per year with a fixed time, independent of BAP meeting dates. The panel would continue to report to the BAP and produce an annual report for transparency.

4 MEMBERSHIP OF THE ASSESSMENT PANEL

The panel members agreed that the panel membership needs to increase to make the panel more credible. All panel members and SBC are to identify people / parties who they think might be interested in joining the panel and discuss this with them. There are four vacant places which the panel would like to see filled.

5 DECLARATIONS OF INTEREST

A discussion was had on when a declaration of interest is required. Cllr Greenwell contributed that it should be for the individual to decide their conflict of interest. The panel were not quorate for assessing the application from Re-Tweed.

GJ is to take advice on what the process is when the panel are not quorate for an application. It was agreed the panel would discuss Re-Tweed's application and come to an agreement on whether they would recommend it for funding.

6 PROJECT ASSESSMENTS

Burnmouth Community Council

An application from Burnmouth Community Council requesting £1,064 was received for two gazebos and a gas barbeque in order for shelter and hot food to be provided during community events in the hope that this will increase community engagement. The overall view was that it is worthwhile supporting efforts to increase community engagement. It was believed that if there is such a shelter it will increase engagement. These assets will help promote currently planned events and should encourage additional activities.

Decision NOTED that:-

It was agreed to recommended that the Berwickshire Area Partnership award a grant of £1,064 to Burnmouth Community Council

Re-Tweed *not quorate

An application from Re-Tweed requesting £4,900 was received for website and marketing costs to promote their trading activity International Tartans. It included a clear description of what Re-tweed does and their aim to grow international tartans. The application included a clear description of how the project will support women not in employment currently. Re-tweed have had previous success and the legacy from international Tartans is a significant step forward for Re-Tweed, but it will take a lot of marketing. This is a major initiative that has support from several partners and this gave the panel members confidence that the project was worthy of support.

Decision NOTED that:-

It was agreed to recommended that the Berwickshire Area Partnership award a grant of £4,900 to Re-Tweed

7 FUNDING AVAILABLE

As there is significantly more funding available than last year and then the panel expected to be available, the panel agreed on the need to promote the fund and attract more applications.

8 OVERALL REVIEW OF MARKS

Overall there was agreement from panel members on the worth of these two applications but some discussion on the detail provided by applicants and that evidence of need could have been strengthened.

9 REVIEW OF APPLICATIONS 1-2

The panel reflected on the challenges of being quorate and that is they had delegated powers they could do more to accommodate applicant timelines.

In addition to the two applications discussed, it was also raised that an application had been received over the weekend. Although the closing date for the first round has passed, the panel are supportive of assessing the application in time for the June BAP meeting to try accommodating the project start date of June 2022 plus the panel have met earlier than they normally would.

10 DECISIONS AND REPORT TO AREA PARTNERSHIP

It was agreed two applications would be recommended to the BAP for funding with a third application still to be assessed. There was recognition that the panel has not been quorate for one application and unlikely to be quorate for the the application still to be assessed so will take advice on how this is to be presented to the BAP.

11 DATE OF NEXT MEETING

G Jardine to confirm date of the first BAP meeting after June.

The meeting concluded at 14:05pm

2022/2023 Berwickshire Neighbourhood Support Fund Application form

Before you start to complete this form, please ensure that you have read the 2022/2023 Berwickshire Neighbourhood Support Fund Guidance Notes [here](#)

| |
|---|
| <p>1. Project Summary</p> |
| <p><i>In no more than 50 words, summarise your project. Say what you wish to do, how you intend to spend the grant and what difference it will make to the community in Berwickshire.</i></p> <p>The applicant says: “Since February 2017, ReTweed has been collaborating with David McGill of International Tartans to produce a range of products from his portfolio of 124 Nation State, Regional and Thematic Tartans for social and philanthropic good. David recently died, bequeathing all rights and licenses to Retweed. We will take forward International Tartans for social and economic good for Berwickshire”.</p> |
| <p>2. How much money are you applying for?</p> |
| <p>£4900.00</p> |
| <p>3. The name of your group/organisation</p> |
| <p>Name: ReTweed</p> |
| <p>4. The name of your project and where it would be located/based</p> |
| <p>Name: International Tartans</p> <p>Address/location: 26 High Street, Eyemouth TD14 4EU</p> |
| <p>5. About your project:</p> |
| <p><i>In no more than 350 words, describe your project, including: the aims of the project that you are seeking funding for, what the challenges of the project are and how they will be overcome. Explain what your organisation does, how your group is set up and managed. Where appropriate, please explain what specific skills and expertise you have to deliver the project and who will be responsible for the different elements of your project.</i></p> <p>The applicant says: “ReTweed is an award-winning social enterprise based in Berwickshire. It delivers innovative training, skills development and access to employment through craft, design and technology training courses where disadvantaged women and young people recycle textiles into high quality furnishings, fashions and crafts. Participants take part in an intensive textiles</p> |

training programmes in Eyemouth and across other areas of the Borders. Each course also incorporates career and enterprise development support; targeting women and young people who face barriers to making progress in their lives and careers. We also promote sustainability by reducing, re-using, repairing and recycling; diverting waste textiles back into the economy. ReTweed runs a successful business incubator that provides training, business development support and access to a fully resourced Hub for start-up entrepreneurs. ReTweed is Scotland's first textile upcycling project providing skills development and routes into enterprise, education, employment and volunteering for disadvantaged women in rural areas. We also encourage people of all ages and backgrounds to discover the creative potential of heritage, craft and thrift skills through events and commercial workshops.

International Tartans

ReTweed has been collaborating with David McGill of International Tartans for 5 years to create a range of products from his portfolio of 124 Nation State, Regional and Thematic Tartans. David has been a philanthropist throughout the last 30 years and his 'Tartans for Africa' collection was developed to facilitate community enterprise in Zimbabwe, Malawi and South Africa as well as strengthen ties between Scotland and 25 African Countries.

David McGill [REDACTED] bequeathed all rights and licenses for his tartans to Retweed. His motivations were social justice, regeneration and the promotion of community enterprise as his final letter to the Herald highlights.

Way Forward Following development sessions with BAVS and Business Specialists from SOSE, ReTweed has decided to grow International Tartans as part of our trade-up activities. The trading activities will support social good as well as providing employment for our graduate entrepreneurs within our business incubator; developing traditional heritage skills as they manufacture the full range of tartan products, providing a living wage for our entrepreneurs and trading income for ReTweed”.

6. Evidence of need

In no more than 350 words, explain why your project is needed. We want to hear where the idea came from and how community involvement has helped develop the idea, what you would like to achieve and how it will improve things in your community. Also, give a justification for your financial request. What resources/people/venues etc. are needed to make your project work.

The applicants says: “We know from evaluation, research and experience that there are is a lack of employment opportunities and little in the way of employability or enterprise development support for women in the Scottish

Borders. With the advent of the new South of Scotland Enterprise Agency and the South of Scotland Regional Economic Partnership, we hope that will change and that ReTweed incorporating International Tartans will be part of that change. We also know from studying the Free Meals Entitlement (FME) for 2019 and associated SIMD statistics that we have persistent issues around poverty and disadvantage in Berwickshire. Our work seeks to redress some of that. Our primary target group are women facing multiple barriers to making progress in their lives and careers. Over 70% of our women from 2018-2021 are mothers of school-age children. Many are lone-parents, in low-income households, in receipt of benefits and struggling to keep families together. We know from research that women's poverty is directly linked to child-poverty and although we cannot transform those issues for all women and young people, we can change it for the 35+ women each year who take part in our learning and secure routes into sustainable employment, enterprise or education. The International Tartans Project is going to be a fantastic asset that will help us broaden the opportunities for employment and enterprise we can offer for our graduates as well as raising aspirations further in Eyemouth and Berwickshire. The direct beneficiaries of ReTweed have a real sense of ownership of the organisation; our students, volunteers, the start-up entrepreneurs in our Business Incubator are as much part of the leadership as the staff-team and the Board. The organisation has enjoyed tremendous success locally, regionally, nationally and internationally and the women and young people we work with are the owners of that success. They have been involved in decided 'what next?' for ReTweed and how we will proceed with the incredible legacy of International Tartans. We have many more people wanting to take part in this initiative than we have capacity to take on at the moment.

Having secured capital costs from SOSE we are now seeking funding for our website and marketing to help us develop ecommerce, raise income and then distribute that income for community/social good”.

7. How will you measure the success of the project within your community?

In no more than 350 words, tell us about the intended outcomes of your application. Tell us about the impact: who will benefit and what will the scale of the impact be? How will you find out and measure the impact? Will it create new opportunities? How will you demonstrate the success of your project? You may wish to set milestones to help you measure progress and success. Milestones are unique to each project and represent a significant stage e.g., a pre-defined number of people taking part or percentage of scheduled improvements having been carried out.

For ideas, Evaluation Support Scotland has a range of tools to help measure impact. Examples of Berwickshire Neighbourhood Support Fund's outcomes can be found in the Guidance Notes.

The applicants says: “124 tartans for social and humanitarian good: we have prioritised a short-list of 8 tartans that David McGill identified as having

achieved commercial success and/or social good. We will focus on them for the first 2 years as reflected in our draft business plan being developed with the support of South of Scotland Enterprise. For each tartan we have assigned a target income for ReTweed and for the women who will be manufacturing the products. Milestone1: In year 1, our trading income from the sale of tartan and tartan products will be £28.5k with £28.5k being directly paid to 5 women in our business incubator who will be making a range of tartan accessories and gifts; supplementing the other enterprise income they receive from their own business activities. This will give them a guaranteed income and help bridge the poverty gap many new entrepreneurs face when starting out in self-employment. In year 2, our trading income will be increased from £28.5k to £42k with a minimum of £10k going back into funding core training and social good activities within ReTweed and across the wider community. With the help of Business Specialists, we are building a community asset with a strong foundation that could provide funding for community, social and humanitarian good from here to eternity increasing year-on-year. Milestone2: Providing skills, training, employment and enterprise for disadvantaged groups and in particular, women and young people who face barriers to progressing their lives and careers. A minimum of 8 women/young people will undertake advanced textiles training including bespoke tailoring for traditional Scottish clothing and accessories e.g. handmade ties, bow-ties, plaids, shawls, waistcoats, scarves etc. UKFT will support us in developing a course outline that will provide the best training and skills development for advanced students seeking to become entrepreneurs or skilled in this area of traditional and heritage crafts. We will provide personal/professional development training alongside to make sure entrepreneurs stay on course with their work and goals. All hard and soft outcomes will be measured utilising the assessment and monitoring tools that we apply across all areas of service including Evaluation Support Scotland tools and social enterprise development frameworks”.

8. When do you plan to start your project:

8th June 2022

9. When will your project end:

8th June 2023 (for the purposes of this application)

10. Describe your plans for the sustainability of the project. If the project needs ongoing support or maintenance how will you achieve this:

The applicant says: “We are extremely lucky that social enterprise development agencies, the local CVS and our colleagues at South of Scotland Enterprise have rallied round and are all keen to invest time, expertise and

financial support in helping us take forward this project. All our business and strategic planning is based around community development, social impact and raising income over the long-term. David McGill was quite aware of the incredible commercial potential for International Tartans but his motivation was creative, cultural and philanthropic and much of his incredible legacy has been the international development and humanitarian projects that he set-up and delivered outside of Scotland but using Scotland's icon: Tartan.

It is our intention to use this legacy to increase training, skills development, enterprise (including social enterprise) and education with the asset we have been given whilst looking at a 10 and 20 year plan for International Tartans to secure it as a force for good for our area, forever. We need to develop commercial acumen and apply that in a way that will protect the legacy, provide creative industry and bring money to Berwickshire that supports those who have the least. It is an incredible opportunity and we are applying caution to all our plans to make sure we grow International Tartans (initially as part of ReTweed) at a pace that reflects capacity and ensures a sustainable asset for the long-term. Constitutionally, we are safeguarded by an asset-lock to ensure all profits now and in the future will be reinvested in education, training, skills development and community good.

As our trading income increases and we become self-sustaining, the Board of ReTweed and International Tartans will revise priorities in line with our own charitable objectives to look at ways in which we will invest community. OSCR have already committed to supporting us with our longer-term aspirations”.

9. Finance. Tell us how much money you need for your project. The Berwickshire Neighbourhood Support Fund is relatively small and the maximum we will award is £5,000.

| Item of Expenditure | Total Cost |
|--|-------------------|
| Website Development | £11,500.00 |
| Stock | £7,800.00 |
| Marketing Including Marketing Expert | £5,600.00 |
| Training Costs | £2,700.00 |
| Admin/Utilities/Premises/Insurance/Accounting/ | £2,300.00 |
| | £ |
| | £ |
| | £ |
| TOTAL PROJECT EXPENDITURE | £29,900.00 |

| | |
|--------------------------------------|------------------|
| 10% financial contribution | £3,000.00 |
| Request to the Community Fund | £4,900 |

If the total project cost is more than you are requesting from the Berwickshire Neighbourhood Support Fund please tell us how the shortfall will be met and at what stage you are at with the funding (for example it's agreed, applied for, not yet applied for):

| Other Funding Sources | At what stage? | Amount |
|---|--------------------------|------------|
| South of Scotland Enterprise | Secured | £10,000.00 |
| ReTweed Unrestricted Income and Reserves | Secured | £10,000.00 |
| Blackhill Community Windfarm Fund | To be submitted | £2,500.00 |
| UK Unltd (Social Enterprise Development Agency) | EOI submitted / accepted | £2,500.00 |

Tell us what grants your group has received from Scottish Borders Council or any other funder in the last three years:

| Date | Project Title | Amount |
|----------|--|------------|
| Mar 2019 | ReTweed: Improving Communities (Scottish Government) | £64,000.00 |
| Feb 2019 | ReTweed: National Lottery Community Fund | £64,000.00 |
| Jan 2019 | ReTweed: Robertson Trust | £48,000.00 |
| Oct 2021 | ReTweed: Communities Recovery Fund (Lottery/ScotGov) | 7,800 |
| Mar 2022 | ReTweed: South of Scotland Enterprise | £21,000.00 |

Please detail the current financial position of your group to help us evaluate the funding need for this project: 14,300

| | | | |
|--|-------------------|-----------------------------|-------------------|
| Restricted funds | £14,300.00 | Non restricted funds | £18,700.00 |
| <p><i>If your group has more savings than the income your group receives in a year, you should explain what you are planning to do with this money.</i></p> <p>The applicant says “ Non-restricted funds are part of our £10,000.00 allocation to the International Tartans Project”.</p> | | | |

10. Please tick those policies below that you already have in place. If you do not yet have these policies, please contact the Communities and Partnerships Team (contact details at the end of this form) for help

Equal Opportunities Policy Yes No Equality Statement Yes No

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults?

Yes No

*If yes, what protection policies do you have in place and how often are these reviewed?
Please provide a copy of these or give full details below:*

The applicants says: “Dedicated policies for working with vulnerable adults reviewed every 2 years with the support of Penumbra. See attached”

11. If your project involves work to a building or land, you need to have appropriate permissions in place before applying to the Berwickshire Community Fund

If your project involves construction or refurbishment of a building you need to have heritable ownership of the land or building, or hold a lease which cannot be brought to an end by the landlord for at least 5 years.

You should also contact [Scottish Borders Council Development Control](#) Officers to discuss projects where they involve physical works.

Planning permission must be in place before applying to Berwickshire Neighbourhood Support Fund.

Do you have the following? (please tick relevant box)

A lease agreement, including date of lease and duration of years

12. Agreement

By signing and submitting this application form you are confirming the following:-

- You wish to apply for funding on behalf of your group/organisation
- The answers to the questions in this form are true and accurately reflect your group, its finances and your funding request
- You give us permission to publish your application form and supporting documents with appropriate redaction of confidential information
- You will deliver the project/activity as described in this application form
- You understand if you make misleading statements or withhold information, your application will become invalid and your group/organisation will require to return any monies received in full
- You will provide monitoring and evaluation for any funding awarded and comply with the terms and conditions of the fund
- You accept that if information about this application is requested under the Freedom of Information Act we will release it in line with the requirements under the Act.
- You will have any relevant insurance cover in place in respect of the planned project for which funding has been applied

| | | | |
|-------------------------------|-----------------------------|------------------------|--|
| Forename(s): | | Surname: | |
| Position in group/org: | Founder and Director | Date:25/04/2022 | |

IMPORTANT

Your application can only be considered once all the questions on this form are completed and all documents listed in the following checklist are provided:

- A copy of your constitution or rules (or that of your umbrella organisation), dated and signed.*
- A copy of your bank statement, less than three months old*
- A copy of your most recent annual accounts (less than 15 months old), dated and signed as approved. (New groups must be able to provide a 12 month estimate of income and expenditure)*
- Copies of 3 quotations/estimates for items of expenditure over £1,000
- One quotation/estimate for items up to £1,000
- A copy of your Equal Opportunities Policy or Equality Statement*
- A copy of lease agreements, written permissions or planning permissions where appropriate

*These documents will belong to umbrella organisation if you are working with one.

Failure to attach/enclose the requested documentation will result in the application being delayed.

Please note: Constitutions, bank statements, annual accounts must all be in the same name as the name of the applicant group/organisation given on page one of this application.

If you have difficulty or are unable to access forms on-line or submit papers by email, and would like assistance in completing this form or have any other queries, please contact the Communities and Partnerships Team at Scottish Borders Council on 0300 100 1800.

Otherwise, all completed forms and attachments should be submitted via email to communitygrants@scotborders.gov.uk

Further information can be found on the following website:
www.scotborders.gov.uk/communitygrants

You can get this document on audio CD, in Braille, large print and various computer formats by contacting the above address.

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Additional Information

Current consultations

Place Making and Community Engagement Sign Up

The way we are engaging with our residents is changing - and we want you to have your say

Placemaking is a process of community engagement where the opinions and desires of the community are used to inform the future of the places we live, work and play - and by getting involved and telling us what matters to you, we can make sure the voices of all Scottish Borders residents are heard.

Sign up to receive updates from Scottish Borders Council on community engagement events in your areas, to find out about active consultations, funding opportunities, and who to contact when you have an amazing idea to benefit your neighbourhood.

[Have Your Say - Placemaking and Community Engagement Sign Up - Scottish Borders Council - Citizen Space](#)

Priorities for the Scottish Borders

Scottish Borders Community Planning Partnership is refreshing the priorities for our area. This work will take account of how community priorities may have changed since the pandemic.

Community planning is the process by which Councils and other public bodies such as Health Boards and Police Scotland work with local communities, businesses and community groups to plan and deliver better services and improve the lives of people who live in Scotland.

We want to work with you to develop the priorities that will help to reduce inequalities and make things better for those most in need in our communities.

This is an opportunity for you to share your thoughts and ideas about these priorities.

Closes June 5th

[Priorities for the Scottish Borders \(2022\) - Scottish Borders Council - Citizen Space](#)

Electric Vehicle Consultation

With the clear commitments to deliver Net-Zero there are several key targets to hit over the coming 23 years. This will require a significant change in Local Authority, business and citizens travel habits and adoption of sustainable travel options like Electric Vehicles. To enable this to be a reality, the Scottish Borders is starting from a very low level of provision and must undertake a comprehensive review of how demand will develop across the region, how the electricity grid can cater for that

demand and the commercial models available to deliver the infrastructure equitably across the region.

To give your views go to

[Electric Vehicle consultation - Scottish Borders Council - Citizen Space](#)

Survey closes June 24th

School Meals Survey

A good diet is essential for good health and it is important that children and young people are provided with a solid foundation for establishing healthy life-long eating habits. Although schools alone cannot be expected to address poor eating habits, schools can make a valuable contribution to improving the nutritional quality of diets and promoting consistent messages about healthy eating within a health promoting schools environment.

Since the introduction of the Healthy Eating in Schools 2020 regulations, which came into force in April 2021, we would like to gather more information around your thoughts on school meals and what we could improve on.

Please note that this survey is anonymous.

If you have a child(ren) in nursery a separate survey is being conducted.

[School Meals Survey 2022 - Scottish Borders Council - Citizen Space](#)

Improving Mental Health in the Scottish Borders

The Scottish Borders Joint Health Improvement Team (part of Public Health) is working with a multi-agency steering group of statutory and third sector partners to create a new three year action plan aiming to improve mental health and prevent suicide. This is not about our mental health services; it is about the things that help to prevent mental ill health and that promote good mental wellbeing.

This consultation will ask you to share any ideas that you have about improving the mental health and wellbeing of the Borders' population and preventing suicide.

[Improving Mental Health in the Scottish Borders - Scottish Borders Council - Citizen Space](#)

Current Pilots

Pingo Berwickshire

Pingo is a new, on-demand bus service brought to you by Borders Buses. Pingo allows customers to book a shared journey not served by a bus at that particular time. It operates within the

Berwickshire area and allows people to join up journeys, integrate with the existing transport network, and provide bus travel where a service doesn't exist.

By downloading the "Ride Pingo" app you can book your journey, pay for your journey online and even track the progress of your bus as it makes its way to your selected pick-up point. See the FAQs below for more info.

<https://www.bordersbuses.co.uk/pingo-berwickshire>

Community Empowerment:

Currently, there are no formal Participation Requests being considered within the Berwickshire area. SBC is currently working with and advising groups on requests for 5 asset transfer requests.

For information about the Community Empowerment (Scotland) Act 2015: [Parts of the Act | Community Empowerment \(Scotland\) Act 2015 | Scottish Borders Council](#) (scotborders.gov.uk)

Place Making

A place based approach is about understanding the potential of a place and coordinating action to improve outcomes, with community participation at the heart of the process. For information, tools and resources on place based approaches visit [Our Place](#)

Area Partnerships' information pack:

[Berwickshire Area Partnership | Scottish Borders Council](#) (scotborders.gov.uk)

[Community engagement, planning and ownership | Area Partnership information pack | Scottish Borders Council](#) (scotborders.gov.uk)

Community Councils:

Scottish Community Councils Latest News, including information about funding opportunities and national consultations:

[Community Council News](#)

Scottish Borders Council Meetings

[Browse meetings - Scottish Borders Council - Scottish Borders Council](#) (moderngov.co.uk)

Covid-19 vaccination programme

www.nhsborders.scot.nhs.uk/patients-and-visitors/covid-19-vaccination-programme/

NHS Borders website for current updates:

<http://www.nhsborders.scot.nhs.uk/patients-and-visitors/coronavirus/>

Business support

<https://www.scotborders.gov.uk/covid19business>

<https://findbusinesssupport.gov.scot/>

Debt Advice:

[Citizens Advice Bureau](#)



Download the NHS
Borders Money Worries
App here

NHS Money Worries App – download from Google Play or the App Store

General Funding:

<https://fundingscotland.com/>

<https://www.tnlcommunityfund.org.uk/>

[Community grants and funding | Scottish Borders Council \(scotborders.gov.uk\)](#)

[SBC Community Fund](#)

[SBC Enhancement & Welfare Trust](#)

Heating & energy:

www.scotborders.gov.uk/affordablewarmth

NHS Borders Wellbeing Service:

<http://www.nhsborders.scot.nhs.uk/patients-and-visitors/our-services/general-services/wellbeing-service/>

NHS Borders Wellbeing Point:

www.nhsborders.scot.nhs.uk/wellbeingpoint

<https://www.rcot.co.uk/conserving-energy>

This includes pacing, fatigue management and some ideas about restarting gentle exercise

<https://www.yourcovidrecovery.nhs.uk/>

This covers most aspects, including information from physiotherapy and occupational therapy websites

<https://www.chss.org.uk/advice-line-nurses/>

Phone or email to access their support/advice

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How to download the Pingo App

To download the "Ride Pingo" app you must have a smart phone or an iPad or tablet.

1

Getting Started:

If you have an **Apple** device open the "App Store" and search for "Ride Pingo".

If you have an **Android** device open the "Google Play Store" and search for "Ride Pingo"

The app is completely free, and you will not be charged any money.

2

Opening the App:

Tap on the app and "allow" Ride Pingo to send you notifications.

Tap "Get Started" and fill out your details.

When prompted to enter your phone number remember to change the first two digits to +44 and take off the first 0.

3

Verify & Go!

Your phone will then be sent a code by text message to enter into Pingo.

During the next step you can add your debit/credit card details if you would like to pay online but you can also skip this stage.

Please note that your details are encrypted and will be safe and secure.

Allow Ride Pingo to access your location whilst using the app.

That's it, you're all set! You can now explore the app and enter where you currently are and where you would like to go.

Pingo FAQs

Who is Pingo for?

Pingo is for everyone, with Pingo, you're in control.

How do I download the app?

All you need to do is download the "Ride Pingo" app to your smartphone or device. See our easy-to-follow instructions on the other page.

When does it operate?

Pingo operates 7 days a week from 7am until 9pm.

Does the Pingo service follow the bus network?

No, it will take you on the quickest route to your destination (within the Berwickshire area).

What if I don't have a smart phone?

You can still book the service by calling our dedicated Pingo line on 01289 385506

Where will it pick me up and where can I go?

Anywhere within the Pingo operating area, see our handy map inside this leaflet for more details.

Can Under 22's use Pingo for free?

Absolutely, if you hold a valid NEC/Young Scot card with the free travel product loaded this service is perfect for young people getting from A to B safely, reliably and conveniently.

What does it cost?

For all fare paying customers Pingo has a simple fare structure of £2 then 20p per mile. This will be calculated on the app before you confirm your journey. Pingo is free for concession card holders and Under 22 Young Scot/NEC card holders.

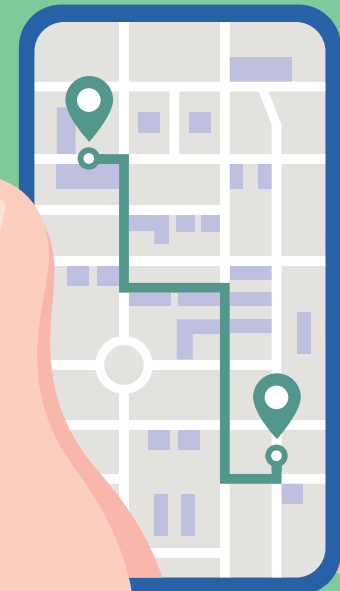
What else is new?

Our two, new, wheelchair accessible, 16-seater minibuses will be operating the Pingo service. Both minibuses are even equipped with **bike racks!** Look out for us in your area soon and check out bordersbuses.co.uk for more details.

PINGO

BUS TRAVEL ON DEMAND

A new, on-demand bus service for the Berwickshire area, offering flexible travel that works around you.



Download the app

Brought to you by:

Borders Buses
bringing people together

Supported by



What is Pingo?

Pingo is a new, on-demand bus service brought to you by Borders Buses. Pingo allows customers to book a shared journey not served by bus at that particular time. It operates within the Berwickshire area and is perfect for joining up journeys, integrating with the existing transport network and providing bus travel where a service doesn't exist.

Operating on-demand, 7 days a week from 7am - 9pm, we realise that timetables don't always suit your needs.

The easiest way to book Pingo is to download the "Ride Pingo" app. The app will keep you updated on pick up times and allow you to track your bus live. Alternatively you can call our Pingo line on 01289 385506.

Pingo Map



Welcome to on demand bus travel!



PINGO

Borders Buses

bringing people together

bordersbuses.co.uk

Download the "Ride Pingo" app

01289 385506